



# ALL-VIRGINIA

Title & Escrow, Inc.

## Payoff Authorization Form

Property Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_

### Borrower / Owner Information

#### Borrower / Owner 1

- Full Legal Name: \_\_\_\_\_
- Phone Number: \_\_\_\_\_
- Email Address: \_\_\_\_\_

#### Borrower / Owner 2 (if applicable)

- Full Legal Name: \_\_\_\_\_
- Phone Number: \_\_\_\_\_
- Email Address: \_\_\_\_\_

### Lien / Creditor Information

*(Complete one section for each mortgage, home equity line of credit, credit card, or other lien)*

#### **Lienholder #1**

- Name of Lender / Creditor: \_\_\_\_\_
- Type of Account:  
 Mortgage  Home Equity Line of Credit  Credit Card  Judgment  Other: \_\_\_\_\_
- Account / Loan Number: \_\_\_\_\_
- Phone Number: \_\_\_\_\_
- Fax Number: \_\_\_\_\_
- Email Address: \_\_\_\_\_
- Mailing Address: \_\_\_\_\_
- City, State, Zip: \_\_\_\_\_

#### **Lienholder #2 (if applicable)**

- Name of Lender / Creditor: \_\_\_\_\_
- Type of Account:  
 Mortgage  Home Equity Line of Credit  Credit Card  Judgment  Other: \_\_\_\_\_
- Account / Loan Number: \_\_\_\_\_
- Phone Number: \_\_\_\_\_
- Fax Number: \_\_\_\_\_
- Email Address: \_\_\_\_\_
- Mailing Address: \_\_\_\_\_
- City, State, Zip: \_\_\_\_\_

**Authorization & Fax / Email Consent**

I/We hereby authorize **All-Virginia Title & Escrow, Inc.** to request and obtain payoff statements and any related information from the lender(s), creditor(s), or lienholder(s) listed above in connection with the closing of my/our real estate transaction.

This authorization includes permission to receive written or verbal payoff figures, per diem interest, fees, and any other information necessary to satisfy the lien(s).

I/We further authorize any lender, creditor, lienholder, or their authorized agent to release payoff statements and related account information to **All-Virginia Title & Escrow, Inc.** by **fax, email, telephone, or other electronic means**, notwithstanding any privacy or confidentiality restrictions. I/We understand that such information may be transmitted electronically and consent to the use of unsecured electronic communications for this purpose.

This authorization is intended to comply with all applicable federal and state privacy laws and shall remain effective until the transaction is completed, or this authorization is revoked in writing.

**Signature(s)**

**Borrower / Owner Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Borrower / Owner Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_